Coychurch Higher Community Council

Minutes of the meeting held on

10th July 2023

|  |  |  |
| --- | --- | --- |
| Present: |  |  |
| Chairman: | John Powson | JP |
| Vice Chairman: | Richard Butler | RB  |
|  |  |  |
|  |
| Councillors | Catherine Reape | CR |
|  | John Holmes | JH |
|  | Rhys Jones | RJ |
|  | Vicky Evans | VE |
|  |  |  |
| Clerk/RFO | Karyl Carter | KC |
|  |  |  |
| (Borough Councillor | Richard Williams | RW) |
|  |  |  |

Time:1830

 ACTION

|  |  |  |  |
| --- | --- | --- | --- |
| 1 |  | Apologies: Received and accepted from BC’s A Williams and M Evans.Agreed by all to discuss item 11 first. |  |
| 2 |  | Minutes: The minutes of the June meeting had been read. JH queried the items referring to steam – Rockwool. Agreed no amendment be made. CR proposed they be accepted; seconded by RJ and agreed by all present.  |  |
| 3 |  | Police matters:Crimes – 4ASB - 0 |  |
| 4 |  | Declarations of interest: CR – Sports and Social ClubJP – RFCVE – RFCRJ – 5:ivWelfare Hall – all CC attendees |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: CCV didn’t attend as planned due to lack of volunteers. It was agreed CR would now hold the reins on this. CR had cleared the f/path to Bulls Row. | KCCR |
|  | 5:ii | Publicity/PR/Newsletter: RJ will liaise with Toby Barton re: IT supportwho confirmeed | KC RJ |
|  | 5:iii | Landscape project: the Clerk read the email from Jess H rec’d today. Hopefully, project will start soon but until everything rec’d in writing, agreed no expenditure to take place. Discussion re: area RFC CAT covers – KC to speak with G Smith. CR agreed to hold the reins to this. | KCCR |
|  | 5:iv | Development- Travellers: the Clerk had sent a retrospective planning application to members. After discussion, the Clerk will respond to BCBC. | AW |
|  | 5:v | Signage: BC: CR confirmed this is being referred back to BCBC by BC RW. Still on hold. | CRJH RW |
|  | 5:vi | Litter: CR had a site meeting with J Choates and confirmed it’s nearly impossible to get new bins supplied. However, CR confirmed the bin at Bulls Row has now been replaced and the bin at Pant Hirwaun upgraded to a larger bin. | CR |
|  | 5:vii | Active Travel Plan: on hold. | KC |
| 6 |  | Millennium site: CR had arranged for contractors to view the site. CR confirmed to take up and remove the boardwalk and re-site the benches would cost 2 x £500. JP proposed this go ahead, seconded by VE and agreed by all.  | CRJH |
| 7 |  | Cenin/Hybont: – the Clerk read the email from Cenin regarding the releasing of information on the Bridgend Energy Hub scheme, Mynydd Y Gaer Wind in the Autumn. Agreed, CR to arrange to visit Stormy Down for JP, RJ, JH, KC.  | KCCR |
| 8 |  | Defibrillator: RB – all ok.  | RBKC |
| 9 |  | HeolyCyw Welfare Hall: Meeting Weds. K Murphy had been directed to LP by KC re: booking the hall whilst St David’s is being renovated.  |  |
| 10 |  | Training Needs: KC to sort Code of Conduct training for VE and RB. | KCRBVE |
| 11 |  | The Clerk: Interviews had taken place with 3 candidates, of which one had withdrawn. JH had kindly drawn up notes regarding answers given. Interviewers gave reports to Members present. A discussion took place as to appointment of candidate and members chose candidate B. KC asked to draw up contract for approval by council; pay scale agreed – SCP14; probationary period of 6 months with review at 3 months; chrome book to be supplied and use of hall printer; phone - to be discussed with new Clerk; start date – 21st August. KC effective leaving date is 26th August however, JP proposed to ask KC to stay on for 2 hours a week to mentor new Clerk. Seconded by VE and agreed by all and KC. RJ appointed as Council Member mentor to new Clerk. | KCRJ |
| 12 |  | Correspondence and planning: as per attached correspondence list.  | KC |
| 13 |  | To receive reports from: |  |
|  | 13:i | Representative on the School Governing Body: no meeting to report. | RJ |
|  | 13.ii | Representative on the Board of Conservators: CR confirmed a Conservators meeting is being held next week. | CR |
|  | 13:iii | Representative on One Voice Wales: JH confirmed no meeting had been held. | JH |
|  | 13:iv | Representative on the Town and Community Council: JH confirmed next meeting 17th July.  | JH |
| 14 |  | Finance: The Clerk had paid the hall hire invoices relating to the interviews.  | KC |
| 15 | 15:i | Matters for the Clerk:Charity Event 9th September – JH confirmed the MC/Council are being asked to provide refreshments. KC confirmed she had been asked if Members were attending the concert. This needs to be addressed/sorted asap. | KCJH |
|  | 15:ii | Trees: CR/RJ confirmed the fallen trees at Ty Gwyn and near Rose Cottage had been dealt with. |  |
|  | 15:iii | Bench: CR had arranged a new bench by ADM’s.  |  |
| 16 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  |  |  |
|  |  | Meeting closed: 2025 |  |
|  |  | Signed: |  |
|  |  | Dated: |  |